



CYNTHIA A. HARDING, MPH
Interim Director

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November 7, 2014

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO AMEND
CONTRACT NUMBER H-700241 WITH AIDS PROJECT LOS ANGELES FOR
HIV/AIDS NUTRITION SUPPORT SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on February 18, 2014, to execute amendments to the above-referenced contract that provide an increase or decrease in funding up to 10 percent above or below each term's annual base maximum obligation, effective upon amendment execution or at the beginning of the applicable contract term, and make corresponding service adjustments, as necessary, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will amend Contract Number H-700241 with AIDS Project Los Angeles to increase funding in the amount of \$41,912, increasing the annual obligation from \$419,119 to \$461,031, for the period of March 1, 2014 through February 28, 2015, 100 percent offset by Ryan White Program Part A funds.

This additional funding will cover increased costs related to a new service delivery site in Service Planning Area 5, printing/duplication, vehicle maintenance and gasoline and janitorial and security services resulting from increased client need for food bank/pantry services.

County Counsel has reviewed and approved the amendment as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:er
#03120

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors